

## **AUTHORISATION FORM**

**Please note that Check-In time is from 2 pm to 7 pm**

### **Authorised for Check-In**

Period of stay \_\_\_\_\_ to \_\_\_\_\_ Bungalow No. \_\_\_\_\_

I \_\_\_\_\_ Membership No.: XXXX \_\_\_\_\_ authorize  
(Last 4 Digits)

Mr/Mrs/Miss \_\_\_\_\_ Nric No. XXXX \_\_\_\_\_ to check-in on  
(Last 4 Digits)  
my behalf.

\_\_\_\_\_  
Member's Signature

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**Please be informed that Check-Out time is from 9 am to 11 am**

### **Authorised for Check-Out**

I \_\_\_\_\_ Membership No.: XXXX \_\_\_\_\_ authorize  
(Last 4 Digits)

Mr/Mrs/Miss \_\_\_\_\_ Nric No. XXXX \_\_\_\_\_ to check-out  
(Last 4 Digits)  
on my behalf.

I acknowledge that:

- a. the authorised guest is **21 years old and above** and he/she will produce his/her Identity Card upon check-in/Check-Out.
- b. the authorised guest is to take and sign the inventory check on my behalf upon check-in and check-out.
- c. the authorised guest will have to settle all outstanding accounts with the Resort. Should the authorised guest fail to settle the payment, charges will then be billed to member's account.
- d. the authorised guest should observe the Club's Rules and Regulations during the stay at the Resort.
- e. the authorised guest shall be responsible for all losses or damages during the period of occupancy.

\_\_\_\_\_  
Member's Signature